

# Dogxiliary Off-Leash Program

## Rules and Regulations

An in-depth plan to safely reinstate supervised off leash play for member dogs, while minimizing liability and ensuring a high standard of behavior for enrolled dogs.

### 1. Program Overview

This program creates a multi-stage vetting and supervision system. Only dogs owned by Eagles members in good standing can apply. After registration and evaluation, certified dogs must wear a Dogxiliary badge and join scheduled off-leash sessions under trained supervisors (“Dogxiliary Marshals”). This program is managed and overseen by the board of trustees including logging and reviewing incidents to maintain safety and continuous improvement.

### 2. Membership and Registration

#### 2.1 Eligibility

- Dog must belong to a current Eagles member.
- Owner must be in good standing with dues paid.

#### 2.2 Registration Fee and Badge

- Annual fee: \$10 per dog.
- Fee covers badge production, administrative costs, and contribution to training of Marshals.
- Badge: durable, high-visibility tag (e.g., red plastic, alphanumeric ID) attached to collar/harness.

#### 2.3 Required Documentation

- Copy of current rabies and core vaccination records.
- Proof of spay/neuter, or very strong argument stating why not.
- Signed Owner Agreement & Liability Waiver (see §5.1).
- Photo of dog and owner for ID badge and record keeping.

## 3. Vetting and Evaluation Process

### 3.1 On-Leash Observation Period

- Minimum of 3 supervised visits over 4 weeks on designated “Leash Observation Days”.
- Marshals record notes on:
  - Leash manners (no lunging or snapping).
  - Socialization (calm greeting of people and dogs)
  - Recall under distraction (basic “come” command)
  - Off-leash behavior

### 3.2 Temperament Test

Dog faces a controlled test with:

- **Neutral Stranger Greeting** – calmly approaches, or approached by, an unfamiliar person.
- **Dog-to-Dog Introduction** – meets one certified dog at a time, then meet multiple certified dogs.
- **Startle Response** – reaction to common noises (umbrella opening, ball launcher).
- **Food Behavior Response** – how dog handles being around humans eating and other dogs getting treats

Marshals score each section on a simple pass/fail scale.

Dogs with minor issues may be placed on conditional probation with extra training.

### 3.3 Approval and Badge Issuance

- Dogs that meet requirements receive permanent Dogxillery badge and certificate which will be updated yearly when annual fee is paid.
- Conditional passes get a temporary tag and must repeat tests within 30 days.

## 4. Supervision and Operations

### 4.1 Dogxiliary Marshals

- **Selection:** Volunteer club members and trustees with dog-handling experience or professional trainers.
- **Training:**
  - Canine first aid basics.

- Canine conflict de-escalation techniques.
- Familiarization with program and incident report procedures.
- **Scheduling:**
  - Two Marshals per session (minimum).
  - 1:5 Marshal-to-dog ratio maximum.
  - Roster of certified dogs updated monthly and posted at a conspicuous place on the property.

## 4.2 Off-Leash Sessions

- **Sign-Up:** Online or clubhouse sign-in sheet, limit 10 dogs per session.
- **Duration:** 90-minute blocks, twice daily on weekends, once on weekdays during peak season.
- Dogs must always have badge on display while on club property. Owners must be withing site of their dogs. Off-Leash areas must be defined and respected.
- Off-Leash rules must be posted in areas where dogs are allowed off-leash.

## 5. Risk Management and Liability Mitigation

### 5.1 Owner Waiver and Insurance

- All owners sign a one-time Liability Waiver releasing the club from damages caused by their dog.
- Encourage each owner to carry personal pet liability insurance.
- All owners assume legal and financial responsibility for damage caused by their dogs to property, or injury to people or other dogs.

### 5.2 Code of Conduct and Violations

Unacceptable behaviors trigger warnings or suspension from the Dogxiliary and possible suspension of member from the club social room:

- Aggression (bites, snapping).
- Failure to respond to recall.
- Excessively rough play.
- Not visibly displaying the assigned Dogxiliary badge
- Dogs that are not under direct observation of their owners
- Dogs that are not in the defined off-leash area
- Failure to adhere to any rules or regulations of the Dogxiliary or house rules.
- Violations will be recorded in an incident log.

- Any three reported violations will result in the dog being expelled from the program.
- A dog may be expelled from the program for any offense as determined by the board of trustees.

### 5.3 Incident Reporting and Review

- Marshals fill out an Incident Report Form (paper or digital) as soon as possible after any problem.
- The board of trustees reviews all incidents weekly at their scheduled meeting.
- A Safety Committee reviews all incidents monthly and recommends policy or training adjustments.

## 6. Program Maintenance and Review

### 6.1 Annual Re-Certification

- Dogs undergo a shortened re-test each year (one on-leash visit + quick temperament check).
- Badge validity printed with expiration date.

### 6.2 Feedback and Iteration

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## 7. Handing Incidents

### 7.1 Penalty Matrix

Infraction Level	First Offense	Second Offense	Third Offense
Minor	Written Warning + Logged	1-week Suspension	1-month Suspension + \$25 Admin Fee
Major	2-week Suspension + \$25 Fee	1-month Suspension + Proof of Mandatory Training	Badge Revocation + 6- month Ban
Severe	Permanent Suspension + \$50 Fee	Badge Revocation + Permanent Ban	N/A (already expelled)

- **Written Warning:** Issued by Marshals, emailed and mailed to owner.
- **Suspension:** Dog barred from off-leash sessions for specified duration.
- **Admin Fee:** Covers extra administration, potential repairs, and training.
- **Mandatory Training:** Owner and dog must complete a one-on-one session with a trainer before re-entry.
- **Badge Revocation:** Dog loses right to display the Dogxillery badge; re-application prohibited until probation period ends.
- **Permanent Ban:** Dog permanently barred from Aerie property.

### 7.2 Incident Response Workflow

- **Immediate Action**
  - Marshal has owner separate dog immediately and secures it on leash. Alternatively, dog may need to be placed in car or removed from property.
  - Provide first aid if needed.
- **Report Filing**
  - Complete Incident Report as soon as possible; including photos, witness statements and contact information.
- **Owner Notification**
  - The board of trustees review incident and notifies owner of the infraction, penalty, and next steps.

### 7.3 Appeal Process

- Owners can submit a written appeal to the board of trustees within 7 days.

- Board of trustees reviews the appeal and issues a final verdict. No further appeals process will be allowed.

#### 7.4 Restitution and Liability

- **Medical and Property Restitution**
  - At fault owner responsible for vet bills or property repairs.
  - Club mediates between parties; if costs exceed \$200, owners may use personal liability insurance at their discretion.
- **Liability Waiver Enforcement**
  - Any revocation or suspension does not void signed waivers or stated responsibilities both legal and financial.

### 8 Communication and Record-Keeping

- **Centralized Log**
  - All infractions and penalties recorded in a dedicated Dogxillery journal that will be reviewed by the board of trustees weekly.
- **Member Transparency**
  - Summarized infractions and program statistics shared in quarterly newsletter or aerie meeting minutes.